

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING

DATE: June 3 - 4, 1999

TIME: 9:00 am – Thursday
8:30 am - Friday

LOCATION: Sheraton Newport Beach
4545 MacArthur Blvd
Newport Beach, CA 92660

PRESENT: Mary Jo Gorney-Moreno, PhD, RN, President
Sharon Ecker, RN, Vice President
Genevieve D.R. Deutsch, RNC, OGNP (First day only)
Sandra Erickson, CRNA
Monta Huber, Public Member
Judith M. Jonilonis, RN, BBA, CNOR
Thomas C. Kravis, MD (First day only)
Seth Liebman, Esq., Public Member
LaFrancine Tate, Public Member

ALSO PRESENT: Ruth Ann Terry, MPH, RN, Executive Officer
Elliot Hochberg, Manager, Enforcement Program
Kathy Meyer, Manager, Diversion Program
Geri Nibbs, MN, RN, NP, Supervising NEC
Maria Bedroni, MN, RN, NP, Supervising NEC
Louise Bailey, MEd, RN, NEC
Usrah Claar-Rice, MSN, RN, NEC
Jean Harlow, MSN, RN, NEC
Janette Wackerly, MBA, RN, NEC
Kay Weinkam, MS, RN, CNS, NEC
Grace Ardnt, MSN, RN, NEC
Donna Drugatz, MSN, RN, NEC
Shelley Lockett, MPH, RN, NEC
Alice Takahashi, MS, RN, NEC
Jackie O'Brien, Probation Monitor
LaVonne Powell, Legal Counsel
Jerry Mitchell, Administrative Law Judge
Linda Schneider, Deputy Attorney General
Loretta Nickerson, Deputy Attorney General
Ellen Jibben, Recording Secretary

Thursday, June 3, 1999

1.0 CALL TO ORDER

M. J. Gorney-Moreno, President, called the meeting to order at 9:10am and had Board members introduce themselves. The Board welcomed students and faculty from University of Phoenix, and El Camino College.

2.0 DISCIPLINARY MATTERS

Reinstatement - Open Session

BARNES, Elaine	Denied
POLLOCK, Nenita	Granted
RIDDLE, Kathleen	Granted

Reduction of Penalty

CARCONE, Pamela	Granted
FOSTER, Carolina	Granted
SMITH, Eileen	Granted

Closed Session Discussion Items

M. J. Gorney-Moreno, Board President, called the closed session meeting to order at 4:27 pm. The closed session adjourned at 4:45 pm.

Friday, June 4, 1999

M. J. Gorney-Moreno, President, called the meeting to order at 8:32 am. The President had the Board members introduce themselves.

3.0 OPEN FORUM

Elisabeth Charron came forward.

4.0 APPROVE/NOT APPROVE MINUTES OF April 8-9, 1999

MSC: Jonilonis / Erickson - That the Board approve the minutes from April 8-9, 1999 as submitted.
7-0-1 (Liebman abstained)

5.0 REPORT ON BOARD MEMBERS' ACTIVITIES

M. Gorney-Moreno attended the End Of Life Conference at City of Hope, gave a commencement speech for the 140th graduating class at University of San Francisco, as well as a speech to the graduating class at San Jose State University.

M. Huber visited Diamond Bar Sylvan institute.

F. Tate coordinated a statewide conference for nurses in Oakland.

6.0 EXECUTIVE OFFICER'S REPORT ON BOARD AND DEPARTMENT ACTIVITIES

R. Terry presented this report.

1.0 Department of Consumer Affairs

Legislative Advocacy - The Department's Deputy Director for Legal Affairs provided the attached memo outlining the types of legislative advocacy by State agencies that are either permitted or prohibited. Activities that are permitted include attendance at legislative hearings to explain proposed legislation, and lobbying within the limits and scope of the agency's authorizing legislation. However, the use of state funds or resources to seek third party support for legislation is prohibited. Additionally, a public agency may pursue an informational role by simply giving a fair presentation of the facts on a ballot initiative. However, the use of State funds or resources to advocate for passage or defeat of a ballot measure or candidate is prohibited. Also, advocacy directed to the electorate is prohibited.

Planning for Business Continuity - The Governor has issued Executive Order D-3-99 directing each agency to develop an effective and comprehensive plan for business continuity. While it is the Year 2000 (Y2K) issue that has brought focus on business continuity planning, the plan will address how the agency will respond to any emergency. This plan provides instructions to management and staff to ensure health and safety for employees during an emergency; how to keep the business functions operational during an emergency; and business resumption after an emergency. The Board has been actively involved attending department wide meetings that focus on identifying common themes, such as emergency licensing, cashiering, and license verifications. The Board's draft is due to DCA on June 15, 1999; testing of the plan will occur after September 1999 and the plan must be submitted for approval to the Department of Information Technology (DOIT) by January 31, 2000.

Software Evaluation - The Board recently participated in an evaluation of Systems Automation License 2000 software. This is an off-the-shelf database warehouse application the department is reviewing. The system appears to have very good potential to meet our needs. However, we have requested DCA to have the independent consultants that worked on the ICPS project evaluate this software and how it will meet our needs as well as perform on the Oracle platform used by DCA.

2.0 National Council of State Board of Nursing (NSCBN)

Meeting with NCLEX Administrative Manager - On May 18 Barbara Halsey, NCLEX Administration Manager for NCSBN, and Julia Leahy, of the Chauncey Group, met with staff of the RN and VN Boards in Sacramento. This meeting provided the opportunity to learn about NCSBN and Chauncey's plans to convert our current examinee data system to a web-base application. This system is the one that permits the Board to exchange information with Chauncey on candidate eligibility, registration, appointment time, and test results. The new system will be tested on a parallel system in July and August, and conversion will occur in October.

The group also discussed improvements taking place regarding quality assurance at Sylvan test sites. The two representatives were auditing 5-6 sites while in California.

Reorganization of NCSBN – Eloise Cathcart, Executive Director of National Council of State Boards of Nursing, has announced a major reorganization of the Council. In her memo of May 11 (attached), she explains that the new design has two Senior Director positions, which report to the Executive Director. Dr. Anthony Zara is the new Senior Director for Testing and Research Programs. NCSBN will be recruiting for the other Senior Director position to oversee nursing practice and regulation. Eloise Cathcart will assume the staff responsibility for mutual recognition.

3.0 California Strategic Planning Committee for Nursing (CSPCN)

Ruth Ann Terry attended the CSPCN Steering Committee meeting and site visit for the Robert Wood Johnson Foundation. CSPCN/CIC was awarded a grant to continue the work of “Planning for an Appropriate Nursing Workforce in California”. The meeting was held in San Francisco on April 15th and 16th.

4.0 State Strategic Planners Group

Susan Brank and Heidi Goodman recently attended the Quarterly Workshop for Strategic Planning. Steve Nissen, the new Senior Special Assistant to the Governor for Innovations in Government, was the guest speaker. Mr. Nissen stated his office would act on behalf of the Governor to promote continuous improvement and better outcomes for the consumer of State government services. Additionally, his office is committed to enabling employees to become change agents. A top goal for Mr. Nissen is to break down barriers and make interdepartmental collaboration happen.

5.0 California Association of Manager and Supervisors (CAMS)

Elliot Hochberg, Susan Brank and Heidi Goodman attended the CAMS Training Seminar for Managers and Supervisors. The highlights included the opportunity to hear from the following Departmental Directors: Walter Vaughn, State Personnel Board; Tim Gage, Finance; Marty Morgenstern, Personnel Administration; and Assembly Member Darrell Steinberg. Walter Vaughn shared information on the move to centralize civil service exams with State Personnel Board. Tim Gage conveyed the fact that, although the State reserve is larger than projected, that situation could change quickly in the future if the economy declines or unforeseen expenditures arise. Therefore, proposed expenditures will be of a one-time nature in case they are not sustainable in the future. Both Marty Morgenstern and Darrell Steinberg expressed a commitment to the State workforce.

6.0 Live Scan for Fingerprints

On Monday, May 10, 1999, Suzanne Fox, Assistant Deputy Director for Board Relations, chaired a presentation that outlined the applicant live scan process that will be implemented by the Department of Justice. Norm Pierce of the Department of Justice (DOJ) conducted the main segment of the presentation. The applicant live scan is a PC based system that scans and digitizes fingerprint images and transmits those images to DOJ in electronic form. This process will replace the current use of the ‘card’ method. Proposed start-up is scheduled for January 2000. This technology will apply only to DOJ submissions.

Advantages to live scan are:

1. There should be live scan terminals totally functional and on-line in over 400 locations statewide, including remote areas such as Mojave, Lakeport, Alturas, Truckee, Crescent City, etc.

2. Processing time for DOJ clearances will be seven business days (including mail time) for clearances (RAP sheets will still be processed manually). Currently, DOJ is processing cards from 45-60 days.
3. The number of rejected cards should be greatly reduced as a result of digitized imaging, thus eliminating lengthy application processing times.
4. Once on-line, we will be able to receive fingerprint results by internet or fax.
5. Live scan meets FBI requirements for electronic submissions, which will enable DOJ to link up with FBI for future federal fingerprint processing.

7.0 Personnel Update

The following personnel changes have transpired since the last Board Meeting:

PROMOTIONS

<u>Employee</u>	<u>Classification</u>	<u>Board Program</u>
Marie Bevilaqua	Office Technician	Administration
Tim Doherty	Staff Services Analyst	Administration
Kristie Powell	Office Technician	Enforcement
Cindo Flores	Associate Governmental Program Analyst	Enforcement
Robert Garcia Jr.	Office Technician	Licensee Services
Jennifer Roseberry	Key Data Operator	Licensee Services
Isabel Avina	Consumer Assistance Tech	Licensee Services
Leticia Castillo	Office Technician	Licensee Services

7.0 REPORT OF THE ADMINISTRATIVE COMMITTEE

M. J. Gorney-Moreno, Chairperson

7.1 Approve/Not Approve Representatives to Delegate Assembly of NCSBN

The National Council of State Boards of Nursing will hold its annual delegate assembly meeting July 26-31, 1999 in Atlanta, Georgia.

The executive officer and the Board President represent the Board at this meeting. In the event of unforeseen circumstances, the Board will need to appoint an alternate.

MSC: Liebman / Jonilonis – That the Board appoint Sharon Ecker as the alternate. 7-0-0

7.2 Information Only: Regulation Update

CCR 1418, Criteria for Evaluation of Equivalent Armed Forces Training and Experience, CCR 1460, Qualifications for Certification of Nurse-Midwives, and Recommended Guidelines for Disciplinary Orders and Conditions of Probation will be submitted to the Office of Administrative Law and Department of Consumer Affairs by the end of June.

45 days after regulation packets are submitted to the Office of Administrative Law, for publication, public hearings will be scheduled.

7.3 Information Only: Update on Committee Assignments

Revised list of committee assignments was attached for review.

8.0 REPORT OF THE LEGISLATIVE COMMITTEE

S. Liebman, Chairperson

8.1 Adopt/Modify: Positions on Bills of Interest to the Board

AB78 Gallegos: Health Care Coverage: Board of Managed Health Care
MSC: Liebman / Huber - That the Board maintain a watch position on AB78. 7-0-0

AB285 Corbett: Health Care Coverage: Telephone medical advice
MSC: Huber / Ecker – That the Board adopt a support position on AB285. 7-0-0

AB655 Scott: Public Postsecondary Education: Nursing report
The Board will maintain a support position on AB655.

AB656 Scott: Nurse Assistants: Training programs
The Board will maintain a support if amended position on AB656.

AB675 Thomson: Health Facilities: Registered nurses
The Board will maintain a watch position on AB675.

AB678 Dutra: Emergency Medical Services: Immunizations
The Board will maintain an oppose position on AB678.

AB932 Keeley: Residential Care Facilities for the Elderly: Regulations: staffing levels
The Board will maintain an oppose unless amended position on AB932.

AB945 Maldonado: Pupil Health: Individuals with exceptional needs
MSC: Jonilonis / Gorney-Moreno - That the Board adopt a support position on AB945. 7-0-0

AB1046 Firebaugh: School Nurses
The Board will maintain a support position on AB1046.

AB1063 Aanestad: Physician Assistants: drugs
MSC: Liebman / Ecker – That the Board adopt a support position on AB1063. 7-0-0

AB1160 Shelley: Health Facilities
MSC: Liebman / Jonilonis – That the Board adopt a support if amended position on AB1160. 6-0-0
(Erickson out of the room for the vote)

AB1234 Shelley: State Bodies: Open meeting notice
The Board will maintain a support position on AB1234.

AB1545 Correa: Nurse Practitioners
The Board will maintain a support position on AB1545.

SB7 Leslie: Healing Arts

MSC: Liebman / Ecker – That the Board adopt a support position on SB7. 6-0-0
(Erickson out of the room for the vote)

SB18 Figueroa: Health Care

The Board will maintain a support position on SB18.

SB308 Escutia: Nurses

The Board will maintain a support position on SB308.

SB585 Chesbro: Clinical Laboratories

The Board will maintain a support position on SB585.

SB816 Escutia: Physician Assistants

MSC: Liebman / Ecker – That the Board maintain a support position on SB816. 7-0-0

SB1308 Figueroa: Healing Arts (Omnibus bill)

The Board will maintain a support position on SB1308.

9.0 REPORT OF THE NURSING PRACTICE COMMITTEE

G. Deutsch, Chairperson

9.1 Information Only: Committee Update

J. Wackerly presented this report.

Nancy Wallace, Director, Teleservice Operations, Life Masters provided an overview on Supported Self Care which describes how RNs are utilizing telephone and computer technology to assist patients. The program focus is chronic illnesses such as congestive heart failure, chronic obstructive pulmonary disease, diabetes and asthma. The relationship of medical costs of caring for chronically ill and failure of many patients complying with their treatment plan was discussed. Failure to follow the treatment plan may lead to frequent and costly hospital admissions that could be avoided if their physicians had access to daily clinical data.

This program is a combination of state-of-the-art technology and personal nursing. Using tools like digital scales, alphanumeric pagers, electronic blood pressure cuffs, peak flow meters, glucose meters and supported by telephonic personal nursing the MD receives current and intended patient data. The patients become active partners in their own day to day care, while providing physicians with more clinical data in a timely and consistent manner.

(For the record: The Board of Registered Nursing is not endorsing any product).

10.0 REPORT OF THE EDUCATION/LICENSING COMMITTEE

G. Deutsch, Chairperson

10.1 Approve/Not Approve Education/Licensing Committee Recommendations

S. Lockett presented this report.

The Education/Licensing Committee met on May 13, 1999 and made the following recommendations:

Continue Approval of Nursing Education Program

- CSU Fresno BSN
- Antelope Valley College ADN
- Contra Costa College ADN
- Gavilan College ADN
- Los Angeles Pierce College ADN
- Los Angeles Valley College ADN

Continue Approval of Advanced Practice Nursing Education Programs

- UC Davis NP
- CSU Fresno NP

Approve / Not Approve Major Curriculum Revisions

- CSU Fresno BSN
- Mount St. Mary's College ADN
- Victor Valley College ADN

MSC: Jonilonis / Huber- That the Board approve the Education/Licensing Committee recommendations.
7-0-0

Defer Continuing Approval of Nursing Education Program

- Yuba College (and satellite) ADN

MSC: Huber / Ecker – That the Board approve the Education/Licensing Committee recommendations.
7-0-0

Defer Continuing Approval of Nursing Education Program

- Dominican College BSN

The Board is extremely concerned with the less than satisfactory NCLEX-RN passing rates for the last three school approval visits. Progress reports will be required to be submitted to the Board by August 1, 1999 and a final report due February 22, 2000.

MSC: Jonilonis / Ecker – That the Board approve the Education/Licensing Committee recommendations.
7-0-0

10.2 Ratify / Not Ratify Minor Curriculum Revisions

S. Lockett presented this report.

The following programs have submitted minor curriculum revisions that have been approved by the NECs.

- CSU Hayward BSN
- CSU Los Angeles BSN & NP
- Sonoma State University BSN
- Chabot College ADN
- College of the Sequoias ADN
- Imperial Valley College ADN
- LACO College of Nursing & Allied Health ADN
- LA Southwest College ADN
- LA Valley College ADN
- Mt. San Jacinto College ADN
- Yuba College ADN
- Holy Names College NP

MSC: Huber / Erickson – That the Board ratify the minor curriculum revisions. 7-0-0

10.3 Approve/Not Approve Removal of Warning Status for Maric College of Medical Careers. Grant Continuing Approval with Quarterly Progress Reports.

A. Takahashi presented this report.

A continuing approval visit was conducted on May 18, 19, 1998 at the Maric College ADN program by Alice Takahashi, NEC and Janette Wackerly, NEC. The program was found to be in non-compliance with five areas of the Board's regulations: CCR Sections 1424 (b)(1), Evaluation Plan; 1424 (d), Resources; 1424 (j), 1425(c), Assistant Director; 1425.1 (a), Faculty Responsibility, and 1426 (b), Curriculum. The Board at its September 11, 1998 meeting voted to place the program on warning status with intent to close. The NEC was directed to conduct a site visit in January, 1999 to monitor the program's progress.

A site visit conducted on January 24, 1999 found that the program has made a good faith effort to improve the conditions found at the May, 1998 approval visit. Administrative support has been forthcoming and appears to be a definite commitment to the ADN program. Physical changes have been made to the nursing area and library area and resources have been expended to purchase computers, equipment, software, nursing resource books, Internet access and skills lab models and supplies.

Two areas of concern remained which were reported on at the April 9 meeting; the program's below standard NCLEX success rate, and the major curriculum revision. The June to December, 1998 NCLEX results just received by the Board showed that 50 first time takers took the exam and 43 passed for a success rate of 86%. This represents a significant improvement and seems to indicate the extra reviews and tutoring done by the faculty at the end of the program met with success. The next quarter's results show an 80% success rate. This area will continue to be monitored on a quarterly basis.

The work of the major curriculum revision has been ongoing since the approval visit. The program has hired a curriculum consultant who has helped the faculty to develop the philosophy and conceptual framework which reflect the faculty's beliefs about nursing and education. The program plans to submit the entire revised curriculum by July 5, for consideration at the August 13 Education/Licensing Committee.

It appears that the program has in the past year addressed all of the areas of non-compliance and are continuing to make progress. Administration remains committed to providing support to ensure the program remains in compliance. However, the significance of five areas of non-compliance is such that should the program be granted continuing approval, it should also be required to submit quarterly progress reports for the coming year.

MSC: Huber / Ecker – That the Board approve removal of warning status and grant continuing approval with quarterly progress reports. 7-0-0

10.4 Information Only: National Council/NCLEX Update

J. Harlow presented this report.

The first quarter results of the NCLEX-RN examination (1/1/99 – 3/31/99) and the 12 month period of 4/1/98 – 3/31/99 were attached.

The California pass rate compared with the US pass rate for these two periods of time is as follows:

NCLEX-RN RESULTS FIRST TIME TEST TAKERS

TIME PERIOD	CALIFORNIA	US
1/1/99 – 1/31/99	86.61 %	84.65 %
4/1/98 – 3/31/99	83.32 %	84.27 %

An over view of the results identifies that during the first quarter, 13 programs had a pass rate of 70% or below. Nine of these programs also had a pass rate below 70% for the 12 month period of 4/1/98 – 3/31/99.

10.4 Information Only: NCLEX Task Force Update

J. Harlow presented this report.

At the April 5, 1999 meeting, the Board of Registered Nursing established a Task Force to accomplish several goals. These goals are to:

- ◆ Identify factors that increase and decrease the NCLEX-RN pass rates for first time test takers.
- ◆ Describe factors that appear to improve nursing programs' graduates potential for passing the NCLEX-RN examination on the first attempt.
- ◆ Provide recommendations to the Board and California prelicensure programs for potential use to improve the NCLEX/-RN pass rate.
- ◆ Identify research questions for NCSBN Research Committee to consider.

Ruth Ann Terry, MPH, RN, Executive Officer appointed the following eight nurse educators to the Task Force:

- Sharon Hall, EdD, RN, Associate Dean, Allied Health, Glendale Community College
- Cherie Rector, PhD, RN-C, Director, Allied Health and DSP&S, College of Sequoias
- Jo-Ann Rossitto, DNSc, RN, Associate Dean/Director, Nursing Education, San Diego City College
- Sandy Takakura, MSN, RN, Nursing Program Director, Merritt College
- John Lantz, PhD, RN, Dean, School of Nursing, University of San Francisco
- Rosemary Mann, DNSc, RN, Assistant Professor, School of Nursing, San Jose State University
- Candace Meares, PhD, RN, Professor and Department Chair, CSU, Bakersfield
- Judith Papenhausen, PhD, RN, Chairperson, Department of Nursing, CSU, Los Angeles

The Task Force met on April 12 and May 11, 1999. Members have brainstormed factors that may contribute to lower pass rates for first time test takers. A survey of all prelicensure program directors will be conducted using a modified Delphi method. BRN staff will contact programs in other states that are also studying this issue. Task Force members also examined Title V as it impacts Community College identification of prerequisites.

The next meeting of the Task Force will be October 5, 1999 in Sacramento.

10.4 Information Only: 1997 – 1998 Annual Report Summary

M. Bedroni presented this report

All prelicensure nursing programs are required to submit a written report to the Board which describes their students in reference to admissions, enrollments, and completions.

93 of the 94 programs submitted reports. It appears the most significant finding in this reporting period is that both BSN and ADN programs are not filling all of their admission slots, and there is a decrease in the numbers of applicants for RN education. More than 50% of the nursing students are of minorities.

11.0 REPORT OF THE DIVERSION/DISCIPLINE COMMITTEE

M. Huber, Chairperson

11.1 Information Only: Enforcement Program Update and Statistics

E. Hochberg presented this report.

Attached were the Enforcement Program statistics for the first ten months of the fiscal year 1998/1999 (July 1998 through April 1999).

Current projections indicate an 8% reduction in the number of disciplinary actions against licensees from the prior fiscal year (145 vs. a projected 133). Of the current 111 disciplinary actions taken, 43% are by stipulated agreement, which is the same as last fiscal year. Current projections also indicate a 17% decrease in the number of pleadings filed (187 Accusations/Statements of Issue vs. a projected 156).

Program Update

1.0 Requests for complaint information under Section 800(c) the Business & Professions (B&P) Code

Under Section 800(c) of the B&P Code, department legal counsel has recently advised the Board that the subject of a complaint or his/her counsel or representative are entitled to information about the pending complaint. Department legal counsel has recommended the use of a comprehensive summary in order to protect the identity of the source of the complaint.

All responses to complaint information request will be centralized in the Enforcement Program.

2.0 Meeting with Dr. Vivian Chen, ScD., MSW

On May 14, 1999 the Board hosted a meeting with Dr. Chen, Associate Director of Policy, Division of Quality Assurance, Health Resources and Services Administration, Department of Health and Human Services (DHHS), Rockville, MD.

The purpose of her meeting was concerning the Health Care Integrity and Protection Data Bank Program. The Board had concerns regarding various provisions in the proposed rules, and offered comments through legal counsel to DHHS. Dr. Chen reviewed anticipated changes to the proposed rules related to DCA comments. The final rule will be published this summer.

11.2 Information Only: Diversion Program Update and Statistics

K. Meyer presented this report.

The statistics for the Diversion Program for April 1999 were attached.

Program Update

1.0 Personnel

All vacancies within the division have been filled.

2.0 Request for Proposal (RFP)

The RFP should be completed for the EO's review this month. The process was delayed upon learning the new administration requirements for multi-year contracts.

3.0 Diversion Program Statutes Revision

The Diversion Program statute revisions approved by the Board have been incorporated into SB1380, the Department's Omnibus bill. Staff will be monitoring the bill.

4.0 Contractor's Report

Attached was a report from our contractor as well as a quarterly statistical report.

11.3 Approve/Not Approve: Diversion Evaluation Committee (DEC) Member Reappointments

NAME	TITLE	DEC #	TERM DATES
John Zimmerman	Nurse	4 Orange County	7/1/99 – 6/30/01
Nicholas Damian	Public	5 Central Valley	7/1/99 – 6/30/03
Jo Ann Zawacki	Nurse	6 Long Beach	7/1/99 – 6/30/01
Mihran Ask	Physician	7 San Jose	7/1/99 – 6/30/03
Deonna M Villegas	Nurse	7 San Jose	7/1/99 – 6/30/03
Terry Tevis	Public	9 Ontario	7/1/99 – 6/30/03
Ernestine Leverette	Nurse	10 San Diego	7/1/99 – 6/30/03
Mary Reeve	Nurse	12 North Central	7/1/99 – 6/30/02
Diane Hambrick	Physician	14 Oakland	7/1/99 – 6/30/00

MSC: Huber / Jonilonis – That the Board approve the DEC member reappointments. 7-0-0

11.4 Approve/Not Approve: Proposed Statistical Report Summary

At the January 15, 1999, DDC meeting, a “Statistical Summary Report” was submitted for discussion. The format for this report was approved at that meeting. The new proposed “Statistical Summary Report” for January, February and March, 1999 was attached. This report takes data from the contractor’s monthly statistical reports and provides, on a single page, key program elements.

MSC: Huber / Ecker – That the Board approve the statistical report summary. 7-0-0

12.0 Open Forum

Donna Ver Steeg and Elisabeth Charron came forward.

The meeting adjourned at 11:46 AM.

Ruth Ann Terry, MPH, RN
Executive Officer

Mary Jo Gorney-Moreno, PhD, RN
President